Metropolitan State University  
DARS-CAS Compliance Action Project

Goal: The goal of this action project is to substantially implement DARS and CAS, as defined in Senior Vice Chancellor Linda Baer’s memorandum of October 19, 2007. The core element of the project is to identify course equivalencies for commonly transferred courses and courses from “feeder” institutions and enter the equivalencies into DARS.

Timeline for Completion: June 30, 2008.

AQIP Category: The AQIP Category most impacted by this action project is Category One, Helping Students Learn.

Reasons for Taking On This Project at This Time: The opportunity to better serve students and a mandate from the Senior Vice Chancellor to achieve substantial implementation of DARS/CAS by June 30, 2008.

Organizational Areas Most Affected by This Action Project: The Registrar’s Office, including transfer evaluation/approval and graduation review; faculty; and academic advisors throughout the University.

Key Organizational Processes to Be Improved by This Action Project: Transfer evaluation/approval, academic advising, and graduation planning.

Rationale for Length of Action Project: Mandated compliance date from the Senior Vice Chancellor.

Plans to Monitor Success of Efforts: Bi-weekly meetings between the Interim President and the Action Project Team chair, monthly reports by Action Project team to the President’s Cabinet and President’s Council.

Outcome Measures:
- % of the 70 most commonly transferred courses with direct targets entered into DARS. The goal is to review 100% of the 70 most commonly transferred courses.
- % of transferable courses from the 10 institutions from which more than 65% of our transfer students come (i.e., 7 MnSCU colleges, 2 MnSCU universities, and the University of Minnesota) with direct targets entered into DARS. The goal is to review 100% of the transferable courses from these 10 institutions.
- % of remaining transferable MnSCU courses with direct targets entered into DARS. The goal is to review transferable courses from those remaining MnSCU institutions from which more than 1% of our students have transferred.

Sponsor: William Lowe, Interim President

Change Manager (AQIP Action Project Team Chair): Paul Hesterman, College of Management Director of Advising, Special Assistant to the Provost for Academic Standing

Champion: Daryl Johnson, Registrar