All approved internships must:
- be conducted in a community based program, school or agency serving young children birth through age five;
- involve collaboration with a team of early childhood teachers, assistant teachers, and aides;
- include opportunities to complete observations, plan activities, and facilitate young children’s learning;
- include at least 120 hours at an early childhood internship site and 40 hours of academic work for 4 credits;
- involve the student in new, upper-division, college-level learning in early childhood;
- offer theoretical as well as practical learning;
- be approved by the Early Childhood Studies resident faculty member serving as internship liaison;
- be supervised by a qualified onsite supervisor. The evaluator must have a B.A. or B.S. degree in early childhood education, child development, or related field and/or relevant expertise in the education of young children.
- be graded on an S/N basis only; and
- the student must attend the Early Childhood Studies Internship Group Meetings, submit to a background study check, and abide by the Code of Ethical Conduct and Statement of Commitment of the National Association for the Education of Young Children.

Learning Objectives:
At the end of the internship students will be able to:
- create developmentally appropriate curriculum plans based on individual children’s needs and interests within the context of family, culture, and society.
- integrate theory and research into curriculum planning.
- integrate multicultural and diversity issues into curriculum plans
- design classroom schedules and lesson plans.
- demonstrate techniques to communicate with families and professionals.
- demonstrate the ability to use guidance and management techniques to support the social and emotional development of young children from birth to age five.
- demonstrate sensitivity to the child guidance practices of families and cultures.
- demonstrate supportive teacher-child relationships and promote positive peer relationships.
- document observations using techniques such as running records, anecdotal records, event sampling, time sampling, rating scales, and checklists.
- demonstrate the ability to interpret and use assessment and screening results to make curriculum decisions and communicate with parents and professionals.
- develop positive, collaborative relationships with colleagues, other professionals, and families and work effectively as a member of a professional team.
- reflect on teaching practices, self-assess and evaluate the effect of choices and actions on children, parents, and other professionals to plan and modify teaching behaviors and program plans.

Approval Process:
1. Students complete all Early Childhood Studies core courses except Psyc 420 Early Childhood Studies Capstone.
2. Students complete the Internship Agreement form, including sign-off by the onsite supervisor/evaluator, and submit it to the Early Childhood Studies resident faculty the semester prior to beginning the internship. The internship must be approved before the start of the internship.
3. The student cannot be related to the onsite supervisor/evaluator or the Metropolitan State faculty liaison.
4. The student may not complete the internship in a family child care home, a special education classroom, or a grade 1-5 elementary classroom.
5. A student can do up to two internships. However, each internship must be at a different site. Also, there must be new, college-level learning in early childhood and an approved Internship Agreement for each four semester credits. Students who complete more than one internship in their degree plan only need to fulfill the group meeting requirements once.
Early Childhood Studies Group Internship Meetings:
All early childhood studies students who enroll in individual early childhood studies internships must enroll in the Early Childhood Studies Internship Group Meetings for the semester concurrent with the internship. Students will be required to attend all four group meetings. The group meetings will include the following components:
- Sign-up for an internship site
- Review internship guidelines and responsibilities
- Review instructor expectations and assignments
- Read required texts:
- Recommended text:
- Discuss, share, and reflect upon the internship experience
- Relieve stress and problem solve with other students
- Evaluate learning and turn in assignments for feedback

Evaluation:
This course is graded on a pass/fail basis. The grade will be posted on the student's transcript as an "S", competence satisfactorily completed, or "NC", no competence unsatisfactory work. To pass the internship, students must meet the following criteria:

1. Participate in all meeting activities.
2. Satisfactorily complete all fieldwork assignments including:
   a. Journal
   b. Lesson Plans
   c. Portfolio
   d. Child Observations
   e. Family Communication Log
   f. Unit/Project Plan
   g. Classroom Activities
3. Attend a staff or family event.
5. Receive the supervising teacher's evaluation.

Registration: Register for Psyc 030 Early Childhood Studies Internship Meetings on the web. There is no additional cost for the group meetings. Complete the Internship Agreement form to register for the internship. For more information contact the Heidi Malloy, at 651-999-5829 or e-mail heidi.malloy@metrostate.edu.

Important note: The Internship Agreement must be submitted and approved before you begin your internship. You may not register for the internship until you have received written approval notification from the Internship Office. Students must register within the semester of the Internship agreement approval date or they may be required to reapply for the internship. Check current Class Schedule for last day to register for the semester.