

**Veterans Checklist—How to get started?**

**1) Admission to Metropolitan State:**

- complete the application for admission
- order your college transcripts from each previous school attended
- order your high school transcripts (if you have less than 16 college credits)
- order your transcripts from military training
- complete assessment exams (if applicable)
- attend New Student Orientation

**2) Apply for VA Educational Benefits:**

- submit your application for VA Educational Benefits online at [www.GIBILL.va.gov](http://www.GIBILL.va.gov)

Print a copy of your online application form. Give this copy to the Veterans Services Office. A paper application may also be mailed to the St. Louis Regional Processing Center.

**3) Contact the Veterans Services Office at Metropolitan State University:**

- submit a copy of your VA application form
- submit a copy of your DD 214
- let us know when you have registered for your courses (each semester)