Accessing Online Tutoring

1. Access Desire2Learn site at [https://metrostate.ims.mnscu.edu/shared/login.html](https://metrostate.ims.mnscu.edu/shared/login.html) and log in.

2. Scroll through the home page until you find the Self-Register section. Click on the “Self-Registration” link to begin the self-registration process.

3. Find the “Accounting and Finance Tutoring” class offering and click on the link to select.
4. The Description screen will appear – click on the “Register” button to continue.

5. Go back to the courses – Accounting and Finance Tutoring should now be available – click on the link to access.

6. To post a question, click on the Communications section and then the “Discussions” link.
7. Under the “Questions for Tutor” forum, find your class and click the link. You can then post a question or read responses to previous questions.