Metropolitan State University

Early Childhood Assessment Program
College Credits for Training Offered in the Community

Not By Chance: Child Care that Supports School Readiness
A training offered by Child Care Resource and Referrals

Metropolitan State University's Early Childhood Assessment Program has partnered with the Minnesota Child Care Resource and Referral Network to provide students who have participated in the Not By Chance: Child Care that Supports School Readiness the opportunity to earn college credit.

The Credits and How You Can Use Them

These credits can be used to meet the Minnesota educational requirements for an assistant teacher or teacher working in licensed child care programs, the continuing education requirements of licensed teachers, or toward the degree requirements of 2-year or 4-year colleges.

At Metropolitan State University the credits can be used to meet: 1) General Education and Liberal Studies (GELS) Requirements including Goal V: History and the Social and Behavioral Sciences, 2) Electives - most majors have room for about 20 elective credits, and 3) Major Requirements if your major is related to early childhood (check with your academic advisor). However, you do not need to be a degree seeking student at Metropolitan State University to earn credits for the Not By Chance: Child Care that Supports School Readiness training.

Steps to Earning Credit

The steps to receive Metropolitan State University credits are simple, but each step is important and necessary to complete. One credit for Not By Chance: Child Care that Supports School Readiness training can be earned after attending the training and successfully completing the written assignments.

Step 1: Fill out Part A of the Quick Start Registration Form.

Complete Part A of the Quick Start Registration form available at www.metrostate.edu/ecap. Print or write today's date, your name, address, telephone number, e-mail address and social security number (optional). We would also appreciate it if you would complete the survey requesting student information.

Step 2: Complete the written assignments.

Only complete these assignments if you have not previously received college credit for this subject.

Write a 5 to 7 page paper that describes the topics presented at the workshop. Use your local library or internet to locate at least 3 references (e.g., articles, journals, books) on the topics presented. Include information from these references in your paper. The paper should be typed double spaced and include a list of references. Also cite your sources (author, date) in your paragraphs. Be sure to address the following points in the paper:

- Write about the importance of understanding our own unwritten rules in developing the growth of each child in your program.
- Discuss how you see the Core Competencies and the Environmental Rating Scale working together to help in providing an inclusive quality child care program.
- Share how understanding the Early Childhood Indicators of Progress help with improving quality child care or school readiness?
- Share your thoughts on how the three foundational components work together to benefit the children in your program.
• Write a plan for how you would use the Minnesota Core Competencies, the Environmental Rating Scales, and the Minnesota Early Childhood Learning Standards: Indicators of Progress in your own early childhood program.

• Did you take the training on-line through Eager to Learn? If so, be sure to complete all the work required for inservice hours, all the CEU assignments for week 2, 3, 4, and 5, and the course matrix. These assignments are in your syllabus.

**Step 3: Make copies of your training certificate.**

**Step 4: Mail in this form, the Quick Start Registration form, your assignments, copies of your training certificates, and a $25 payment (checks made out to Metropolitan State University) to:**

Early Childhood Assessment Coordinator  
Psychology Department  
Metropolitan State University  
1450 Energy Park Drive, Suite 101  
St. Paul, MN 55108

By submitting your assignments, you are indicating that you have not previously received college credit for this subject at any college or university. Metropolitan State University's Early Childhood Assessment Program follows the Council of Adult and Experiential Learning guidelines that state: *Prior learning must be independent from credits previously transcripted at other institutions of higher education.*

**Grading**

After we receive all of your documents, your learning evaluation will be submitted to the Metropolitan State University registration and grades office. The grade will be posted on the student’s transcript as an “S”, competence satisfactorily completed, or “NC”, no competence unsatisfactory work. Please note that Metropolitan State University does not mail grades to students. If you need a copy of your grades or transcript call the Records Office Transcript Help Line at 651-793-1233 or visit http://www.metrostate.edu/registration/records.html.

**Cost**

Through this program you pay $25.00 per credit. This program is supported by a grant from the Minnesota Department of Human Services in partnership with Metropolitan State University to promote professional development, career pathways, and higher education access for Minnesota early childhood professionals. Students not admitted in a degree program are eligible for up to 4 credits.

**Where do I get more information?**

For more information about the Early Childhood Assessment Program, visit our website at www.metrostate.edu/ecap or call Charlotte Nitardy, Early Childhood Assessment Coordinator, at 651-999-5824 or e-mail: charlotte.nitardy@metrostate.edu. For more information about the Not By Chance: Child Care that Supports School Readiness training, contact your training provider or your local Child Care Resource and Referral agency.