



## **Master of Arts in Psychology Program INTERNATIONAL ADMISSIONS**

**In addition to the program application documents that all prospective students must complete and send to the psychology department, international students must submit the following:**

1. Applicants whose native language is not English and whose undergraduate degree was not completed in English are required to submit official Test of English as a Foreign Language (TOEFL: [www.toefl.org](http://www.toefl.org)) or Michigan Test scores. TOEFL minimum score is 550 (or 213 on computer-based exam) and takes 4-6 weeks to get results. Michigan minimum score is 80. Metropolitan State's school identification number is 6445. In Minnesota, call (612) 642-1503 to arrange for a Michigan Test and (612) 624-5520 to arrange for a TOEFL.
2. All applicants must submit official transcripts from any U.S. colleges and/or universities they attended. If they attended a University or College outside of the United States, applicants must submit an official copy of a foreign transcript evaluation report. Foreign transcripts must be evaluated by an accredited agency. World Evaluation Services ([www.wes.org](http://www.wes.org)) and Education Credential Evaluators ([www.ece.org](http://www.ece.org)) are two such agencies. It is the student's responsibility to be certain that evaluation request is mailed with the necessary fee to Education Credentials Evaluators, Inc. It often takes 6 to 8 weeks to receive a report, therefore, it is important to send transcripts early so that the report is received by the application deadline date. Metropolitan State University is not responsible for any delays in receiving reports.
3. All international students must also show proof of financial support in the amount of \$18,000.00 for an academic year (includes tuition, room, board, health insurance, books and miscellaneous). If support is coming from a person within the U.S., then a completed INS Form I-134 must be submitted. This form can be obtained from: [www.ins.usdoj.gov/graphics/index.htm](http://www.ins.usdoj.gov/graphics/index.htm). If support is coming from outside the U.S., then submit the certified letter from the sponsor indicating that they will be responsible for all educational expenses and a bank statement showing \$18,000.00 will be needed.

**Applications will not be reviewed for admission until all of the above materials are received.  
Applications not completed by deadline will not be processed.**

**Once a student has been academically accepted for the graduate program, they will need to submit the following for final approval by Metropolitan State University's International Student Services Office before final acceptance will be granted:**

1. A photocopy of their Passport (picture page)
2. A photocopy, if available, of the visa page of their passport and I-94.
3. For students transferring from another U.S. institution: 1) a copy of the current I-20 or visa approval document; and 2) a completed transfer verification form (obtainable from the International Student Services Office). This form must be mailed directly to the International Student Services Office from the international student advisor at the current institution.

For questions about I-20 and INS documents please contact International Student Services Office at (651) 793-1531 or by e-mail: [adrienne.hayes@metrostate.edu](mailto:adrienne.hayes@metrostate.edu)

## **CONDITIONS FOR INTERNATIONAL STUDENTS (on F-1 Visa) AT METROPOLITAN STATE UNIVERSITY**

1. Graduate students on F-1 Visa status at Metro State must comply with the following rules:
2. Possess a valid passport and unexpired I-20 at all times.
3. Maintain full time student status with 3.0 GPA (8 credits/semester). International students are required to register full-time for two consecutive semesters/year before they can take a semester off. Students with special circumstances who cannot take a full-time course load must contact the International Student Services Office at (651) 793-1531.
4. INS requires that all students on F-1 visa be covered by adequate health insurance. Prior to registration, international students are required to purchase the Health Insurance Plan designated by the Minnesota State Colleges and Universities System. Students beginning in the fall semester must purchase insurance for the year. Students beginning in spring semester must purchase insurance at the time they register. The only exception to this regulation is proof that a student is from a country that has national health insurance. A letter from the Embassy is required.
5. As an international student on F-1 visa status, you are eligible to seek on-campus employment (20 hrs/week) as soon as you enroll for classes. Permission to work off-campus is given by the INS only for certain restricted reasons and only after nine months of full-time status.
6. Compliance with F-1 Rules and Regulations.

### International Student Registration

Students may register for courses if they have:

1. Metropolitan State University I-20.
2. Health insurance clearance form issued by International Student Services Office.

### In-State Tuition Grant

The in-state tuition grant is a special grant for Metropolitan State University International Students who have a F-1 visa. It allows students to pay tuition at the same rate as Minnesota residents after their first semester at Metropolitan State University. Thereafter, students must apply each semester. Guidelines for the grant are available from the International Student Services Office.