



1. **Complete New Student Orientation**
<http://orientation.metrostate.edu/online/>
This link will take you directly to our online New Student Orientation. All students are required to complete orientation as it will acquaint you with campus, familiarize you with campus resources and welcome you to Metropolitan State University! Please allow up to three hours to complete the online New Student Orientation. Once completed, you will take a quiz. The orientation hold will be removed within 2-3 days of completing the quiz.
2. **Get acquainted with D2L Brightspace**
metrostate.edu/students/first-semester
This page is your online version of this checklist. Log in to Desire 2 Learn (D2L) to access online courses. (Links are available at the top of the www.metrostate.edu home page under "Current Students" or at the bottom of the same page). For technical issues, please contact it.desk@metrostate.edu or 651-793-1240.
3. **Review your Interactive Degree Audit/DARS Report**
metrostate.edu/academics/credit-transfers
Your Degree Audit Report is available through eServices approximately 12 - 14 business days from your date of acceptance. This report shows how your previous courses/credits have been applied to your academic program, including graduation requirements and general education. It also shows what program requirements you've met and what requirements you still need to meet.
 - After you've reviewed your Degree Audit Report, if you have questions about the transfer of your courses/credits, connect with your advisor to discuss transfer course/credit decisions.
4. **Connect with your college and academic advisor**
metrostate.edu/academics/success
The faculty and staff in your program of study are excited to have you join them. One to three weeks after your acceptance to the university, your assigned college will be sending you a personalized communication welcoming you to your preferred program and will give you additional instructions on the next steps to take. This letter will provide you the name and contact information of your assigned academic advisor. Advisor information is also on your DARS report. If you have not yet been assigned an advisor and need assistance, please contact your college's advising center. You can find college advising information on this webpage as well. Your academic advisor will be available via phone and Zoom meetings.
5. **Placement assessment**
Due to the pandemic, we have adapted our placement policy and procedures. Placement can now be determined through a variety of means, including previous coursework, ACT/SAT scores, High School GPA and/or the Accuplacer. Students have the option of completing the Accuplacer online. If these options are not available, you can discuss your placement for math, English and writing with your assigned academic advisor.
6. **Register for courses or other learning strategies**
After completing the online New Student Orientation and reviewing your DARS with your advisor, you may register through eServices. Please make sure you have completed any required prerequisites for all courses or other learning strategies.





7. **Make arrangements to pay your tuition**

metrostate.edu/finances

Follow the instructions on this webpage to apply for financial aid, as well as view tuition, fees, and deadline information (including loans, grants, scholarships and work study).

8. **Student photo ID card**

<https://libguides.metrostate.edu/covid-19>

We strongly encourage you to obtain a new Metropolitan State University ID Card, which functions as a swipe/proxy card. The card gives you access to Metropolitan State University parking ramps/ lots. This ID card can be obtained in the Library and Learning Center at the second-floor circulation desk up to 30 minutes before closing.

9. **Buy your books**

bkstr.com/metropolitanstatestore

The bookstore is on the first floor of the Library and Learning Center on the Saint Paul Campus. After you know what classes you're taking, textbooks are arranged alphanumerically by the subject, number and section (e.g. ACCT 310-02). Do not use registration codes (e.g. 000198). Different sections can use different textbooks so it is important to have all three parts of your course codes ready when you visit the bookstore. You can also find and buy the books you need online through Metropolitan State's bookstore.

- If you want to pay for your books by charging them to your student account, you can set up bookstore credit. Bookstore credit allows you to purchase textbooks and necessary supplies by charging these purchases to your account. Bookstore credit information can be found at metrostate.edu/finances/aid/getting-started/bookstore-credit.

10. **Provide immunization records**

Complete the enclosed immunization record form to show proof of Measles/Mumps/Rubella (MMR) and Tetanus/Diphtheria (Td) vaccinations.

11. **Log on to Engage!**

www.engage.metrostate.edu

Engage is the platform Student Life and Leadership Development uses to help students learn about student organizations to join and events happening on campus, including new and transfer student socials and events. Use your Star ID and password to log on to the Engage portal.

12. **Like us!**

<https://www.facebook.com/MetropolitanStateUniversity/>

Visit our Facebook page and stay up-to-date on campus information, get and send announcements, and view reminders and messages.

This information is available in alternative formats for people with disabilities. For more information, call the Center for Accessibility Resources at (Voice) 651-793-1549 or (TTY) 651-772-7687.

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