



**College of Nursing and Health Sciences
Department of Nursing
Applicant Policies
Registered Nurse to Bachelor of Science in Nursing Program (RN-BSN)
Approval Date: April 27, 2023**

Effective Date

These policies become effective immediately upon final approval and shall remain in effect until revoked.

Purpose

Applicant policies are provided to inform prospective applicants regarding admission requirements. The most current policies are posted on the webpage for the College of Nursing and Health Sciences. Policies are subject to change.

Responsibility

Each applicant is responsible for knowing and adhering to the current applicant policies for their program. The responsibility for the implementation of these policies is assigned to the Dean and faculty of the Department of Nursing.

Application Requirements

1. The following are requirements for admission to the RN-BSN program at Metropolitan State University. All application items must be uploaded or post-marked by the published application deadline.
 - 1.1. Completed Metropolitan State University application and:
 - 1.2. Official transcripts for all other undergraduate or graduate study completed at the time of the application. Applicants may petition to have a transcript older than seven years from the application deadline individually reviewed for exclusion from the cumulative GPA calculation. Transcripts for elimination must not include any nursing course requirements for the applicant's ADN and credentials from an omitted transcript may not be used to satisfy program admission requirements.

1.2.1. Any credits earned from post-secondary institutions outside the US, must be documented by an official transcript and a course by course credential evaluation from a National Association of Credential Evaluation Services (NACES) member organization (WES, ECE or CGFNS).

1.2.2. The Grade Point Average (GPA) used for admission assessment is the cumulative GPA calculated from all coursework and evaluation of all transcripts (undergraduate and graduate). A minimum cumulative GPA of 2.5 is required for application for full admission. Applicants must have earned a grade of at least a C in all nursing courses.

1.2.3. Applicants with a cumulative GPA of 2.3 – 2.49 may petition for conditional admission. If the petition is approved, applicants must complete the requirements set forth in the petition response before they will be considered fully admitted and eligible for cohort placement in the RN-BSN program.

2. Prerequisites

- 2.1. Evidence of active unencumbered registered nurse licensure in the United States.
- 2.2. An official transcript indicating completion of an associate degree in nursing from an accredited institution. Acceptance of transfer credit is managed consistent with the University's Transfer Policy and Procedure (Policy 2120). Transcripts from diploma nursing programs are evaluated on an individual basis.

3. Pre-Nursing Requirements

- 3.1. Students must complete an official degree plan with their academic advisor, which will include discussion about placement in a RN-BSN cohort.
- 3.2. Students must meet all pre-practicum requirements prior to indicated deadlines and maintain these requirements throughout their clinical course. Failure to meet the requirements prior to the indicated deadlines may result in students' inability to enroll in or attend courses. It is each student's responsibility to maintain and provide the required records. The requirements are determined by contracts and clinical agencies and, in general, there are no exceptions. Information on clinical requirements can be obtained at: <https://www.metrostate.edu/academics/nursing-and-healthsciences/practicum/requirements>

Petition for Exceptions to policies

A student seeking an exception from a policy or requirement may do so through the College of Nursing and Health Sciences Petition process. Exception requests are considered on an

Policy and Procedure Approval Date: March 13, 2023

CNHS Approval Date: April 27, 2023

individual basis considering the strength of the submitted evidence or rationale. Students should contact a program advisor in CNHS for information on the petition process.

Admission Offer

- Students who meet the minimum application requirements will be admitted immediately as “pre-RN-BSN” majors.
- A degree planning meeting is required before students are admitted to cohorts, as “full” RN-BSN majors, on a space-available basis.

Deferral

An applicant who accepts a position within a cohort and then does not enroll in courses forfeits a position in that cohort and may request to join a subsequent cohort.