

**Metropolitan State University**  
**School of Law Enforcement and Criminal Justice**  
**Law Enforcement Licensing Certificate Program**

**2018-2019 ADMISSION PREFERENCE CERTIFICATION**

I, \_\_\_\_\_, the chief law enforcement officer for the  
(Name of Chief Law Enforcement Officer)

\_\_\_\_\_ certifies that  
(Name of Law Enforcement Agency)

\_\_\_\_\_ is a candidate for employment  
(Name of Applicant)

as a licensed peace officer with our department/agency.

For purposes of admission preference, "candidate for employment as a licensed peace officer" means (check one):

- \_\_\_ 1. The applicant is an employee of our agency in an entry-level position (such as a community service officer) which may lead to a licensed peace officer position. In addition, the applicant has completed a substantial portion of our screening process for a licensed peace officer position. It does not mean the applicant is guaranteed a job.
- \_\_\_ 2. The applicant does not meet the criteria in #1 but has completed the testing and screening process for a licensed peace officer position in my department/agency. The applicant, however, needs to complete a professional peace officer education program to be eligible to take the POST licensing examination.

As the chief law enforcement officer for this agency, I affirm this applicant is a candidate for employment as a licensed peace officer with my agency (in the category I have checked). I request the above-named applicant be granted admission preference to your program provided all other admission requirements have been fulfilled. The position I intend to fill requires a full-time peace officer license.

\_\_\_\_\_  
Signature of Chief Law Enforcement Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone Number

**Please return to:** Attn: Bryan Litsey, Coordinator  
Law Enforcement Licensing Certificate Program  
Metropolitan State University  
9110 Brooklyn Blvd  
Brooklyn Park, MN 55445

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FOR OFFICE USE ONLY: Reviewer's Initials: \_\_\_\_\_ Date: \_\_\_\_\_