

# METROPOLITAN STATE UNIVERSITY REGULATIONS

## Academic Program Review Procedure 255

### **Section 1. Policy**

Policy 2550 sets the standard for planning and conducting academic program reviews, creating action plans based on those reviews, and reporting progress against the respective action plans at Metropolitan State University.

The purpose of a program review is to facilitate a high quality and meaningful learning experience for our students by evaluating program relevance, effectiveness and alignment with Metropolitan State University's mission and strategic goals.

The program review provides input into a Program Action Plan that identifies goals, actions and needed resources. Continuous Improvement Reports describe progress against the Program Action Plans. This procedure describes the actions and documents associated with that process.

Academic Program Review (herein referred to as "Program Review") at the University is a continuing program improvement process that is consistent with the University's participation in the Academic Quality Improvement Program (AQIP) to maintain its Higher Learning Commission accreditation. Programs shall view this process as informing the development of goals and objectives for continuous improvement.

### **Section 2. Authority**

This procedure is issued pursuant to the authority granted under the Rules and Regulations of the Minnesota State College and University System and consistent with Board of Trustees Policy 3.36 Academic Programs and Procedure 3.36.1 Academic Programs.

### **Section 3. Effective Date**

This procedure shall become effective upon signature by the president and remains in effect until modified or expressly revoked.

### **Section 4. Responsibility**

The responsibility for implementation of this regulation is assigned to the program directors, department chairs, deans, and provost.

### **Section 5. Procedure**

A Program Review covers award(s) (degrees, minors and/or certificates) or any other cohesive part of the curriculum as determined by an academic unit (e.g., college, school, department). The scope of an Academic Program Review is specified in the Program Review Plan by listing all award(s) (if applicable), courses, and any other activities covered by that review. Deviations from this procedure's statement of responsibility (such as who is responsible for, and who approves the Program Review documents) must be approved by the Provost before beginning the Program Review Plan.

**Section 8. Signatures**

Issued on this day of January 13, 2017

Carol Bormann Young

Carol Bormann Young  
Interim Executive Vice President and Provost

Virginia Arthur

Virginia Arthur  
President