



**College of Nursing and Health Sciences  
Department of Dental Hygiene  
Applicant Policy  
Bachelor of Science in Dental Hygiene (BSDH) Program  
Approval Date: August 19, 2021**

**Effective Date**

These policies become effective immediately upon final approval and shall remain in effect until revoked.

**Purpose**

Applicant policies are provided to inform prospective applicants regarding admission requirements. The most current policies are posted in each program's application section of the Metropolitan State University web site and are subject to change.

**Responsibility**

Each applicant is responsible for knowing and adhering to the current applicant policies for their program. The responsibility for the implementation of these policies is assigned to the Dean and faculty of the Department of Dental Hygiene.

**Application Requirements**

1. The following are requirements for admission to the Bachelor of Science in Dental Hygiene (BSDH) program at Metropolitan State University. Program admission is rolling and admitted students may enroll in the next available term.
  - 1.1 A completed Metropolitan State University admission application.
  - 1.2 Evidence of current, unencumbered MN dental hygiene license or dual enrollment in an AAS/AS degree program leading to licensure through one of our partner institutions.
  - 1.3 Official transcripts from all previous post-secondary courses. This includes: undergraduate and graduate, accredited and non-accredited institutions; courses completed while in high school through College in the Schools (CIS) or Post-Secondary Enrollment Options (PSEO); and credit granted through alternative credit options such as Advanced Placement (AP), College Level Examination Program (CLEP), DANTES Subject Standardized Test (DSST), International Baccalaureate (IB), and other alternative credit options.

P & P Committee Approval: April 1, 2021

CNHS Approval:

Dean Approval: August 19, 2021

- 1.3.1 Applicants with a dental hygiene license must provide a transcript reflecting completion of an AS/AAS degree in dental hygiene from an accredited institution.
  - 1.3.2 Applicants to the BSDH program who attended non-U.S. institution are required to have their non-U.S. transcripts evaluated by a credential evaluation service (WES or ECE). The evaluation will serve as the basis for the transcript evaluation need for admission to the university and the dental hygiene program.
  - 1.3.3 Applicants who completed a degree from an accredited institution that did not assign grades or confer an official GPA may apply to the program. If official grades are available for any course work, those grades will be evaluated. If no grades have been assigned, the applicant will be evaluated based on remaining admission requirements.
- 1.4 A minimum cumulative Grade Point Average (GPA) of 2.5
- 1.4.1 The GPA used for admission assessment is the cumulative GPA calculated from all coursework and evaluation of transcripts (undergraduate and graduate. Accredited and non-accredited).
  - 1.4.2 Applicants may petition to have a transcript where the final term is more than 7 years from the entry term reviewed for exclusion from the cumulative GPA calculation.
    - 1.4.2.1 Transcripts for elimination must not include any courses from the Dental Hygiene department required for the applicant's AS/AAS degree. This does not include supporting liberal arts courses.
    - 1.4.2.2 Credentials for any excluded transcript may not be used to satisfy program admission requirements.

### **Admission Offer**

Applicants meeting the minimum application requirements will be admitted immediately to the program and may register for major courses in the next available term.

Offers of conditional admission may be made to applicants whom the department of Dental Hygiene believes could successfully complete the program even though one or more admission requirements have not been met. Full admission is granted when the conditional admission requirements outlined in the offer are satisfied by the stated deadline. Failure to meet the requirements of the conditional admission will result in the offer of admission being rescinded. Students may not graduate from the BSDH program while in conditional admission status.

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