



**College of Nursing and Health Sciences
Department of Nursing
Applicant Policy Template
Registered Nurse to Bachelor of Science in Nursing Program (RN-BSN)
Approval Date: August 19, 2021**

Effective Date

These policies become effective immediately upon final approval and shall remain in effect until revoked.

Purpose

Applicant policies are provided to inform prospective applicants regarding admission requirements. The most current policies are posted in each program's application section of the Metropolitan State University web site and are subject to change.

Responsibility

Each applicant is responsible for knowing and adhering to the current applicant policies for their program. The responsibility for the implementation of these policies is assigned to the Dean and faculty of the Department of Nursing.

Application Requirements

1. The following are requirements for admission to the RN-BSN program at Metropolitan State University. All application items must be uploaded or post-marked by the published application deadline.
 - 1.1. Completed Metropolitan State University application and:
 - 1.2. Official transcripts for all other undergraduate or graduate study completed at the time of the application. Applicants may petition to have a transcript older than seven years from the application deadline individually reviewed for exclusion from the cumulative GPA calculation. Transcripts for elimination must not include any nursing course requirements for the applicant's ADN and credentials from an omitted transcript may not be used to satisfy program admission requirements.
 - 1.2.1. Applicants with coursework from non-US nursing schools who apply to the RN-BSN program are required to have their non-US transcripts evaluated by a credential evaluation service (WES or ECE). The evaluation

P & P Committee Approval: February 23, 2021

NFC Approval:

Dean Approval: August 19, 2021

report will serve as the basis for the transcript evaluation needed for admission to the university and to the nursing program.

1.2.2. The Grade Point Average (GPA) used for admission assessment is the cumulative GPA calculated from all coursework and evaluation of all transcripts (undergraduate and graduate). A minimum cumulative GPA of 2.5 is required for application for full admission. Applicants must have earned a grade of at least a C in all nursing courses.

1.2.3. Applicants with a cumulative GPA of 2.3 – 2.49 may petition for conditional admission. If the petition is approved, applicants must complete the requirements set forth in the petition response before they will be considered fully admitted and eligible for cohort placement in the RN-BSN program.

2. Prerequisites

2.1. Evidence of current unencumbered registered nurse licensure in at least one state with eligibility for licensure in Minnesota.

2.2. An official transcript indicating completion of an associate degree in nursing from an accredited institution. Acceptance of transfer credit is managed consistent with the University's Transfer Policy and Procedure (Policy 2120). Transcripts from diploma nursing programs are evaluated on an individual basis.

3. Pre-Nursing Requirements

3.1. Students must complete an official degree plan with their academic advisor.

3.2. Students must request placement in an RN-BSN cohort.

3.3. Students must meet all pre-practicum requirements prior to indicated deadlines and maintain these requirements throughout their clinical course. Failure to meet the requirements prior to the indicated deadlines may result in students' inability to enroll in or attend courses. It is each students' responsibility to maintain and provide the required records. The requirements are determined by contracts and clinical agencies and, in general, there are no exceptions. Information on clinical requirements can be obtained at: <https://www.metrostate.edu/academics/nursing-and-health-sciences/practicum/requirements>

Admission Offer

- Students who meet the minimum application requirements will be admitted immediately as "pre-RN-BSN" majors.
- A degree planning meeting is required before students are admitted to cohorts, as "full" RN-BSN majors, on a space-available basis.

Deferral

An applicant who accepts a position within a cohort and then does not enroll in courses forfeits a position in that cohort may apply in a subsequent cohort.

P & P Committee Approval: February 23, 2021

NFC Approval:

Dean Approval: August 19, 2021