Digital Writing Resources for Metro Students

# Metro State Sites

## **Tutoring and Testing Services (TTS), Writing Center:** <https://tinyurl.com/m5aewmdf>

Currently enrolled Metro students can make appointments for comprehensive, individual tutoring in all stages of the writing process through in-person, written feedback, or Zoom sessions.

Resources and Writing Handouts: <https://www.metrostate.edu/academics/success/tutoring/resources>

**Research & Writing Help on Zoom:** a collaborative service between the Metro Library and Tutoring Services. Drop-in research and writing help on Zoom from the librarians and writing tutors for the Metro community (including alumni). <https://tinyurl.com/2c6t52a8>

## **Metro State Library:** <https://www.metrostate.edu/library>

Research, reference, and writing support.

**Research & Writing Help on Zoom:** a collaborative service between the Metro Library and the Writing Center. Drop-in research and writing help on Zoom from the librarians and writing tutors for the Metro community. <https://tinyurl.com/2c6t52a8>

## **Metro State Career Center:** <https://www.metrostate.edu/career>

The Career Center provides free access to tools for students and alumni to explore career interests, internships, jobs, and develop their career competencies.

**Resume Drop-In on Zoom:** Career Center staff and a writing tutor will be standing by, ready to offer suggestions and ideas on taking resumes to the next level. <https://www.metrostate.edu/students/support/career/job-search/resume>

# Style Manuals

**Quick Guides prepared by the Library and Writing Center for APA 7, ASA 6, Chicago 17, Citing Oral Sources, and MLA 9 are available on the library web page under the “Cite Sources” tab and on the TTS Writing Center Resources tab.**

Library "Cite Sources”: <https://libguides.metrostate.edu/cite-sources>

TTS Resources: <https://www.metrostate.edu/academics/success/tutoring/resources>

## **American Psychological Association (APA) 7th ed. Publication Manual, 2020**

APA Style Blog: <https://apastyle.apa.org/>

Metro Library Quick Guide: <https://libguides.metrostate.edu/ld.php?content_id=52707250>

## **ASA Style Guide 6th ed., 2019**

Metro Library Quick Guide: <https://libguides.metrostate.edu/ld.php?content_id=47702704>

Purdue OWL’s resource is for the outdated 5th edition, but can continue to be used for basic formatting: <https://owl.purdue.edu/owl/research_and_citation/asa_style/index.html>

## **Associated Press Stylebook, print and online edition updated yearly**

Subscribe to the Associated Press Stylebook Online: <https://tinyurl.com/3wtmtzwy>

Purdue OWL’s Abbreviated Style Guidelines: <https://tinyurl.com/3zzh8rbp>

Twitter: @APStylebook <https://tinyurl.com/3ztxb4tb>

## **Chicago Manual of Style 17th ed., 2017**

Chicago Manual of Style Online (for access through the Metro Library site, sign in with your StarID): <https://libguides.metrostate.edu/cite-sources/chicago-style>

Library Quick Guide (Author-Date): <https://tinyurl.com/ms4pnw96>

Library Quick Guide (Notes and Bibliography): <https://tinyurl.com/3zpp82up>

## **Citing Oral Sources, 2021**

Online Citation Guide: <https://tinyurl.com/22rj9y62>

NorQuest College Library, Edmonton Alberta, Canada

APA Template: <https://libguides.norquest.ca/apa/style#NoteRE:Elders>

MLA Template: <https://libguides.norquest.ca/c.php?g=724669&p=5188852>

## **IEEE Editorial Style Manual, 2021**

Author Center’s Online Style Manual: <https://tinyurl.com/mrxd4fjv>

Author Center Publishing Ethics: <https://tinyurl.com/mr2kspt7>

Purdue OWL’s resource is not up to date, but can continue to be used for basic formatting: <https://owl.purdue.edu/owl/research_and_citation/ieee_style/ieee_overview.html>

## **MLA Handbook 9th ed., 2021**

MLA Handbook Online (for access through the Metro Library site, sign in with your StarID): <https://libguides.metrostate.edu/cite-sources/mla-style>

Library Quick Guide: <https://libguides.metrostate.edu/ld.php?content_id=56997658>

The MLA Style Center: <https://style.mla.org/>

Other Useful Sites & Learning Platforms

## **Legal Information Institute: “Introduction to Basic Legal Citation”**

Helpful for citing laws, court cases, constitutions, and other legal resources. Associated with Cornell Law School, a non-profit providing free legal research and writing resources.

<https://www.law.cornell.edu/citation/>

## **LinkedIn Learning**

Available to all current Metro State students with a large library of tutorials and courses related to writing. Also access it under the Current Student tab on Metro State’s home page.

<https://www.metrostate.edu/linkedin-learning>

## **Oxford Learner’s Dictionaries**

A globally respected site with vocabulary, grammar, and reference resources for English; excellent for usage and meaning, particularly for multilingual writers.

<http://www.oxfordlearnersdictionaries.com/us/>

## **Purdue OWL**

One of the most widely used sites for general or discipline-specific citation and writing advice.

<https://owl.purdue.edu/owl/purdue_owl.html>

## **San José State University Homegrown Handouts**

SJSU Writing Center’s handouts address some of the most common writing questions students have and best practices for integrating diversity, equity, and inclusion into writing.

<https://www.sjsu.edu/writingcenter/resources/index.php>

## **Texas A&M Writing and Speaking Guides**

Texas A&M Writing Center’s comprehensive guides help to take you from brainstorming to revision. They also list podcasts, videos, and interactive lessons to supplement your learning.

<https://writingcenter.tamu.edu/Students/Writing-Speaking-Guides>

## **University of Minnesota Center for Writing**

“Quick Tips” handouts that are structured in a problem/solution format with explanations and examples.

<http://writing.umn.edu/sws/quickhelp/index.html>

## **Writing in the Disciplines**

Guides by the Appalachian State University Writing Center include field-specific conventions to use in writing assignments tailored to a discipline.

<https://tinyurl.com/nhdasuf>

# Applications

## **Zotero**

A free and easy to use program that connects to your web browser to help you collect, manage, and cite your research sources.

Metro Library Guide to Zotero: <https://libguides.metrostate.edu/zotero>

Download Zotero: <https://www.zotero.org/download/>

## **Read & Write Gold**

A specialized tool bar to assist with reading, writing, and language learning. The program includes features like spellcheck, a thesaurus, the ability to read aloud, translate, pronunciation guides, transcribe from voice, verb checker, fact mapper, fact finder, screen masking for less distraction, and video tutorials to assist with using it.

To download for free through Metro State, sign in with your StarID and follow the instructions: <https://metrostate.learn.minnstate.edu/content/Admin/Widgets/ReadWrite/ReadWrite.html>

## **Microsoft Office 365, includes Word and PowerPoint**

Current Metro State students may install up to 5 copies of Microsoft Office on any personally owned devices. To download for free, follow the instructions provided at: <https://services.metrostate.edu/TDClient/1839/Portal/KB/ArticleDet?ID=114865>

## **Grammarly: Free Online Writing Assistant**

Grammarly is a cloud-based typing assistant that reviews spelling, grammar, punctuation, clarity, engagement, and delivery mistakes.

Sign up for the free app version (please note that there is a paid subscription option, but it is not necessary for most editing functions): <https://www.grammarly.com/>

Add the Grammarly extension to your Chrome web browser: <https://tinyurl.com/53nuxf3x>

## **Ad/Pop-up Blockers**

Software that blocks online advertising and pop-up notifications, which can be helpful in calming distracting web pages and increasing browser efficiency. Two options with free download:

UBlock Origin: <https://ublockorigin.com/>

Adblock Plus: <https://adblockplus.org/en/download>