

Common Market Passport

Participating universities:

- Bemidji State University
- Metro State University
- Minnesota State University, Mankato
- Minnesota State University, Moorhead
- Southwest State University
- St. Cloud State University
- Winona State University

Who needs to use this form?

Undergraduate students who wish to participate in the Common Market Passport program. For more information, refer to: metrostate.edu/academics/registration/common-market-passport.

To qualify, students must have at least a 2.0 GPA and be classified as at least a sophomore.

Courses taken on a Common Market basis are limited to two consecutive semesters.

Important Notes

- All course withdrawals must be immediately reported to the home institution, and may affect financial aid eligibility.
- Students must make arrangements to have any financial aid sent to Common Market university.
- Credits earned are considered resident credits of the student's home university.

How to Submit

Complete sections one and two. Submit the form to Metro State University's Registrar's Office by mail or in-person to Gateway Student Services.

The address for both the Registrar's Office and Gateway Student Services is **700 East Seventh Street, Saint Paul, MN 55106**.

SECTION 1: STUDENT INFORMATION

Last name		First name		Middle name	
_____		_____		_____	
Permanent address	Unit	City	State	ZIP	County
_____	_____	_____	_____	_____	_____
Metro State student ID number	Metro State email address			Phone number (with area code)	
_____	_____			_____	
Home university: _____		Major: _____			
University you wish to attend? _____		Term/Year		<input type="checkbox"/> Summer	<input type="checkbox"/> Fall <input type="checkbox"/> Spring / 20____
Reason you wish to participate in the Common Market Program: _____					

SECTION 2: COURSE REQUESTS

Course ID	Course Section	Title of Course	Credits	Office use only

Advisor's signature: _____ Date (MM/DD/YYYY): _____

SECTION 3: OFFICE USE ONLY

Registrar's office signature: _____ Date (MM/DD/YYYY): _____

☐ We can meet your request. We will forward an official transcript to your home institution when Common Market enrollment is complete.

☐ We cannot meet your request due to: _____

Residency/reciprocity status: _____

Contact us: records.registration@metrostate.edu | 651.793.1300

