Generative AI and the Writing Center

Metro State Writing Center | Fall 2025

**Curious or concerned about generative AI (GAI) for college coursework? Tutors can help with that!**

# Our Approach

* A Confidential, Judgment-Free Space

Tutorials offer a supportive, non-evaluative space for learning. We view seeking tutoring as a genuine commitment to growth and respect students’ privacy, independence, and agency. It is our firm policy that information and drafts students share in tutorials are confidential.

* Guidance Around Academic Integrity

We advise that youalways check the syllabus or consult the instructor to see whether GAI use is allowed, how you’re meant to use it, and how to disclose it. We can help you make informed, responsible, and ethical decisions. Our practices are grounded in Metro State and Minnesota State policies, informed by insights from national research, andshaped by guidance across the main styles used at Metro: APA, MLA, and Chicago.

# Tasks Tutors Can Help With

* Interpreting instructors’ expectations in syllabus policies and assignment instructions
* Highlighting institutionally approved tools such as Microsoft Copilot accessed via a Metro State account; be cautious about third-party tools because of privacy and data security concerns
* Using GAI for brainstorming and planning; in other words, how to partner with the tools to get started, deepen your thinking, and clarify your arguments or analysis
* Developing strategies for identifying inaccurate and nonexistent or “hallucinated” sources—especially important as including nonexistent sources violates academic integrity
* Checking GAI output for accuracy, relevance, bias, or alignment with assignment requirements
* Offering tips for crafting or revising prompts to generate better output
* Transparently citing GAI tools and how you employed them in the proper format for your field

# Resources

**Policies and Procedures**

* [Minnesota State Generative AI Guidance](https://www.minnstate.edu/system/asa/innovations/docs/minnesota-state-generative-ai-guidance.pdf) (2024; downloads as a PDF)
* [Metro State Policy and Procedure 2190: Academic Integrity](https://www.metrostate.edu/about/policies/7081)
  + Metro State AI Taskforce Report (2024; contact the Office of the Provost)

**GAI Basics and Tips**

* Student Guide to AI Literacy – MLA-CCCC Joint Task Force on Writing and AI ([aiandwriting.hcommons.org/student-guide-to-ai-literacy/)](http://aiandwriting.hcommons.org/student-guide-to-ai-literacy/))
* Writing Center at the University of North Carolina at Chapel Hill

([writingcenter.unc.edu/tips-and-tools/generative-ai-in-academic-writing/](https://writingcenter.unc.edu/tips-and-tools/generative-ai-in-academic-writing/))

* Writing Center at Elon University

([elon.edu/u/academics/writing-excellence/ai-and-writing/ai-use-in-the-writing-center/](https://www.elon.edu/u/academics/writing-excellence/ai-and-writing/ai-use-in-the-writing-center/))

**Style Specific Citation Guidance**

Metro State Writing Center

* Citing Generative AI Tools (GAI): APA, MLA and Chicago Styles, find it on our resources page: (metrostate.edu/academics/success/tutoring/resources)

APA

* How to Cite ChatGPT

(apastyle.apa.org/blog/how-to-cite-chatgpt)

* APA Journals Policy on Generative AI: Additional guidance

(apa.org/pubs/journals/resources/publishing-tips/policy-generative-ai)

MLA

* Beyond Citation: Describing AI Use in Your Work

(style.mla.org/describing-ai-use/)

* How do I cite generative AI in MLA style? (Updated and Revised)

(style.mla.org/citing-generative-ai-updated-revised/)

Chicago

* Chicago Q&A: Citation, Documentation of Sources (chicagomanualofstyle.org/qanda/data/faq/topics/Documentation/faq0422.html)

# Writing Center Contact Information

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