

Prior Learning Assessment

Complete this form and have it signed by the faculty member, chair, and dean in order to be registered for Prior Learning Assessment. For questions, please contact the Student-Directed Learning office, sdl@metrostate.edu.

STUDENT INFORMATION

Contact information

Name _____ StarID _____

Metro email _____ Phone _____

Major _____ Advisor name _____

Course information

Title _____

Term ☐ Fall ☐ Spring ☐ Summer Year _____

Subject code (for example ICS, PSYC, WRIT) _____ Grading option ☐ Letter grade ☐ Pass/fail

Number of credits _____ Level ☐ Lower level (160i) ☐ Upper level (360i) ☐ Graduate (660i)

Will this PLA be equivalent to an existing course? ☐ Yes ☐ No

If yes, course number _____

Student signature to request registration _____

EVALUATOR INFORMATION

Name _____ Tech ID _____

Email _____ Role ☐ Community faculty ☐ Resident faculty

Evaluator signature _____

Department approval

☐ Approved for registration Chair signature _____

College approval

College _____ Cost center _____

☐ Approved for registration ☐ Approved for faculty work assignment

College dean signature _____

1. Competence statement: Summarize your proposed course. What learning will you demonstrate?

2. Learning outcomes: What are the specific learning outcomes you have achieved?

- If you are proposing a course equivalency, list the course number and the outcomes from the official course description. Find course descriptions at metrostate.edu/academics/courses.
- If you are proposing that your Prior Learning Assessment count for General Education or RIGR, please make sure to address those requirements.

3. Learning process: What was your learning process? What were your learning activities?

4. Resources: What resources have you used in your learning?

5. Has your learning been assessed previously? Have you earned college or university credit for learning in this subject? If so, explain how this proposal is different.

6. Assessment and evaluation methods

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|---|---|--|
| ☐ case study | ☐ observation | ☐ reflective paper |
| ☐ certificate/license/exam | ☐ oral interview | ☐ research paper |
| ☐ essay | ☐ portfolio | ☐ simulation |
| ☐ journal | ☐ presentation | ☐ other (describe): |
| ☐ objective test | ☐ project evaluation | |

7. Who have you consulted on this proposal?